

STATE OF COLORADO

John W. Hickenlooper, Governor
Christopher E. Urbina, MD, MPH
Executive Director and Chief Medical Officer

Dedicated to protecting and improving the health and environment of the people of Colorado

4300 Cherry Creek Dr. S. Laboratory Services Division
Denver, Colorado 80246-1530 8100 Lowry Blvd.
Phone (303) 692-2000 Denver, Colorado 80230-6928
Located in Glendale, Colorado (303) 692-3090
<http://www.cdphe.state.co.us>



Colorado Department
of Public Health
and Environment

CDPHE-CACFP PROCEDURE MEMO #11-02 AND ADC #11-01

TO: Child and Adult Care Institution Authorized Representatives

FROM: Lynne Torpy, R.D., Director
Colorado Department of Public Health and Environment-
Child and Adult Care Food Program (CDPHE-CACFP)

DATE: February 2011

SUBJECT: Federal Funding Accountability and Transparency Act – Action Needed

The Federal Funding Accountability and Transparency Act (FFATA) was enacted with the intention to make government more accountable for each spending decision. The end result is to reduce wasteful spending in the government. The FFATA legislation requires information on federal awards (federal financial assistance and expenditures) be made available to the public via a single, searchable website, which is www.USAspending.gov.

In order for all institutions participating in the CDPHE-CACFP to continue to receive federal funds through the Child and Adult Care Food Program, the following information is now required:

1. Each institution must have a Dun & Bradstreet Data Universal Numbering System (DUNS) number. The DUNS number can be requested on-line by accessing the following website at <http://fedgov.dnb.com/webform>. The institution name should be listed with DUNS the same way it is registered with the IRS. When completing the registration, please be sure that the information input is available in the public search display option.
2. After completing step one, you will receive an automated email message confirming that your DUNS number request is completed. When received, forward this email to CDPHE.PSCACFP@state.co.us. The email you receive will also include a link to register with the Central Contractor Registration in the next step.

3. Each institution must register with the Central Contractor Registration (CCR) at www.ccr.gov. Institutions must maintain an active CCR by renewing and revalidating their registration annually with current information, unless exempted from this requirement under 2 CFR Part 25.110. Examples of institutions that may be exempt include, but are not limited to, the following:

- Federal agencies - The requirement to maintain a current registration in the CCR does not apply to an agency of the Federal Government that receives an award from another agency.
- An Entity who has been determined by the agency that it must protect information about the entity from disclosure, to avoid compromising classified information or national security or jeopardizing the personal safety of the entity's clients.

The DUNS number can be created within 1 business day after a request is submitted in the system. The Central Contractor Registration usually takes 3-5 business days to process once requested.

Please complete the steps above no later than March 15, 2011. Please contact Audrey Christensen at 303-692-2456 if you have questions regarding this memorandum.

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